***Nicole Kane***

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 *293 W. Prospect St. Ventura, CA 93001*

**Objective:**

To obtain a position that demonstrates my professional experience as a teacher, musician, and overall experience with public relations.

**Education & Credentials:**

**June-July 2007: Via Lingua Crete, Greece:** Graduated an intensive course with a certificate in teaching English as a foreign language (CTEFL). A 120-hour program.

**2005-2007: Northeastern Illinois University** graduated with a Bachelors of Arts and Sciences: specifically, English Major and Spanish Minor with an understudy in music/college orchestra

**Work Experience:**

**ESL Teacher for Yep! Youth Education Programs at SBCC Summer of 2011 & 2012**

**ESL Teacher/Language Communications for Solex College 09/07 – 04/08**

* Built an understanding with students from a variety of ethnic/cultural backgrounds.
* Developed lesson plans that taught the fundamentals of the English language
* Thoroughly taught different writing and grammatical concepts.
* Corrected essays and assessments based on grammar, content, and format.
* Taught English grammar and vocabulary.
* Created American culture enrichment classes.
* Established clear objectives for all lessons and projects.
* Implemented creative activities to make learning fun.

**Ventura and Thousand Oaks Charter School homeschool instructor 09/11-10/12**

* Taught a Spanish cooking class for two charter schools.
* Lesson preparation to instil the Spanish language, proper nutrition, and simple recipes.
* Coordinated lessons for different ages in one classroom setting.

**Cabrillo Middle School Music Instructor 09/09 - present**

* Teach middle school violin and viola classes in large groups.
* Faciliate classroom management so students learn the fundamentals of their instrument in a fun and strategic manner.

**Private Violin and Viola Teacher 09/09 - present**

* Conduct my own private business of 10 + students weekly teaching beginning to advanced violin and viola lessons.
* Time management skills required to balance all students weekly.
* Knowledge in music theory and instument technique
* 30 years of violin experience and schooling

**The Greek Mediterranean Steak and Seafood Restaurant 05/09-present**

* Proficient in multi-tasking handling multiple personalities to ensure costumer satisfaction.
* Professional server and bartender.
* Strong organizational skills to handle multiple situations at once.
* Accute customer service skills to keep everyone content and coming back.

**Other Applicable Skills:**

* Proficient in both Greek and Spanish.
* Ability to coordinate and organize classes, meetings, and presentations
* Effectively communicate ideas with an eye for detail in multiple work environments.
* Advanced computer knowledge and skills: Outlook, PowerPoint, Excel, and Windows.
* Have experience to manage a kitchen, restaurant/bar with 16 years of food/drink service
* Very comfortable in a fast-paced work environment
* Run my own business conducting violin and viola lessons for the past ten years, with 30 years intensive training as a violinist along with playing professionally for private parties and events.